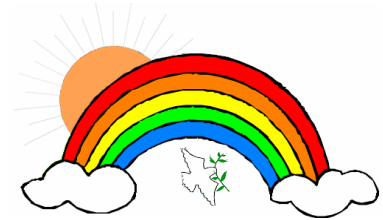


# **Rise and Shine Preschool Assistant Teacher**

**All Saints Lutheran Church, Bellevue, WA**



## **Our Mission:**

At Rise and Shine Preschool our purpose is to foster your child's growth academically, emotionally, socially and spiritually by providing a warm and loving Christian atmosphere.

## **Responsibilities:**

- Set a positive Christian example by word and action. (Philippians 2:3-5)
- Work cooperatively with the Director, teachers, and other assistants in a pleasant, effective manner. (Galatians 5:13-26)
- Encourage, inspire, and nurture children ages 3 and 4 in the love of Jesus. (1 Timothy 4:11-12)
- Maintain confidentiality of student and family information and records.
- Assist the teacher and director when requested in planning and leading lessons including colors, shapes, number and letter recognition, personal hygiene, and social skills as needed.
- Remember that the supervision, care and interactions with the children are the first priority. Treat each child with dignity and respect.
- Set-up and take-down classroom play equipment and supplies daily.
- Assist in preparation of daily activities, as directed by the teacher or director, in photo copying, worksheets, precutting materials for projects, preparing learning centers and other jobs.
- Supervise and assist students with play, writing practice, art projects, and other activities and on the playground.
- Clean classroom toys, snack supplies, and classroom furnishings as needed.
- Assist with bulletin boards and classroom displays.

## **Schedule:**

Preschool hours are 9:30am-12:30pm and 1:30pm-4:30pm, Monday through Friday, September through May. Scheduled work hours are 16 hours per week depending on your availability with extra hours several times throughout the year for special events. **Afternoon Assistant Teacher work schedule is 1pm – 5pm (Monday through Thursday).**

## **Qualifications:**

- At least 1 year of experience in early childhood education recommended, but not required.
- Basic 30 training approved by the Washington state training registry system (STARS) required within 90 days from the date of hire. Training cost assistance provided when approved by the Director.
- Commitment to continuing education in early childhood development. Staff training opportunities provided throughout the school year.
- Active in a local Christian church.
- Strong written and verbal English communication skills.
- Ability to relate joyfully and sensitively to children of different nationalities and help them in their developmental process as they learn and grow.
- Certified in CPR and First Aid (training provided as needed).
- Submit to a background check and complete child abuse awareness training.

## **Salary:**

### **Hourly based on experience**

All employees of Rise and Shine Preschool must sign the All Saints Lutheran Church Covenant and adhere to Biblical standards in all areas of conduct.

Interested candidates please contact Director Paix Irigon at Rise and Shine Preschool email [preschool@allsaints-lcms.com](mailto:preschool@allsaints-lcms.com)

# **Rise and Shine Preschool**

## **Job Application**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Email** \_\_\_\_\_

### **Work experience**

Company	Address	Phone number
Dates Start                  End	Supervisor	May we contact this employer?
Job responsibilities:		

Company	Address	Phone number
Dates Start                  End	Supervisor	May we contact this employer?
Job responsibilities:		

Company	Address	Phone number
Dates Start                  End	Supervisor	May we contact this employer?
Job responsibilities:		

**Personal reference**

**Work reference**

Name:  
Phone number:  
Relationship:

Name:  
Phone number:  
Relationship:

Are you a citizen of the United States or do you have a valid authorization to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever been convicted, pleaded guilty or pleaded "no contest" to any crime, other than traffic violations in the past?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_  
\_\_\_\_\_

Have you ever been discharged or asked to resign by a previous employer?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please explain \_\_\_\_\_  
\_\_\_\_\_

Are you a Christian? \_\_\_\_\_

What church do you attend? \_\_\_\_\_

Why do you want to work at Rise and Shine Preschool?

\_\_\_\_\_  
\_\_\_\_\_

What is your favorite Bible verse, and how have you seen God working in your life recently?

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Rise and Shine Preschool / All Saints Lutheran Church  
5501 148<sup>th</sup> Ave NE Bellevue, WA 98007  
(preschool) 425-691-8325 (church office) 425-881-2925